

Borough of Carlisle
Workshop Meeting Minutes
January 4, 2023

Present at the meeting: Councilors Crampsie, Hicks, Mellen, Perry, Stuby, Deputy Mayor Landis and Mayor Shultz. Also present were: Assistant Borough Manager Snyder, Water Resources Director Malarich, Sustainable Community and Economic Planning Director Woolston, Finance Director Juday, Parks & Recreation Director Crouse, Human Resource/Risk Management Manager Berrier, Fire Chief O'Donnell, Public Information Coordinator Taylor and Borough Secretary Stone.

I. Call to Order & Pledge of Allegiance

Mayor Shultz called the Workshop Meeting to order at 6:02 p.m. and lead the Pledge of Allegiance.

Borough Council voted 6-0 to approve Councilor Hicks' participation in the Workshop meeting via Zoom. (Landis/Stuby)

II. Presentation

A. Truth and Reconciliation Commission

Commission members present at the meeting:

Emily Kelahan
Louis Werdebach
Andrew Razanauskas
TaWanda Hunter-Stallworth by Zoom

Ms. Kelahan thanked council for their support of the Truth and Reconciliation Commission.

Mayor Shultz acknowledged the current and past members of the TRC for their diligent and passionate work in creating their report that was submitted to Council.

Current:	TaWanda Hunter-Stallworth	Ronda Tamblyn-Watts
	Emily Kelahan	Louis Werdebach
	Andrew Razanauskas	Dorene Wilbur
	Jerry Stirkey	

Past:	Raff Donaldson	Kendall Isaac
	Tristan Milazzo	

Councilor Stuby asked the opinion of the commission members regarding the guidelines for establishing a standing committee, number of members, residents versus non-borough residents.

Emily Kelahan expressed that there were benefits to expanding membership beyond the Borough. They brought forward compelling consideration and important undertakings for the Borough. Speaking for herself, a larger committee than the commission would be beneficial in terms of the unexpected resignations and division of labor to help complete the work.

Discussion ensued regarding the next step, which would be to hold further discussions to consider an ordinance to enact the TRC's recommendations. Mayor Shultz explained that the future committee would have the need for oversight to ensure that there is implementation and some

adherence to the recommendations to ensure the work carries on. He noted that the commission was established to have a non-political body, not a governing body, driving the recommendations.

All council members thanked the commission members for their work in the construction of the recommendations.

TaWanda Hunter-Stallworth thanked her colleagues on the TRC for their work and she was grateful for Chairperson Kalahen's work. She noted one of the close out activities of the TRC was to sponsor the Martin Luther King Community Commemoration Civic Service. Ms. Hunter-Stallworth mentioned the members of the commission will be available for further clarification and continued conversation on the recommendations.

Mayor Shultz recommended further discussions be held at January Council meeting on the TRC recommendations.

III. Citizens to be Heard

No citizen were heard.

IV. Meeting Minutes

- A. Borough Council voted 7-0 to approve the November 30, 2022 Workshop Meeting Minutes. (Landis/Mellen)

V. Mayor's Report

- A. PA DEP Grant Application

Borough Council voted 7-0 to ratify a grant application of \$80,500 (eighty-thousand five-hundred dollars) for five electric vehicles through the Pennsylvania Department of Environmental Protection Alternative Fuels Incentive Grant Program. (Shultz/Landis)

Councilor Hicks thanked Assistant Manager Owen Snyder and Sustainable Community and Economic Planning Director Woolston for working through the various subsidies and incentives that mapped out our short-term needs for replacing some of the Borough's vehicles. He noted the recommended grant that included five vehicles would be the best option in the near term that puts the priorities for the transportation element in the Climate Action Plan into practice.

VI. Economic Development Committee

- A. Redevelopment Authority of Cumberland County agreement

Borough Council voted 7-0 to direct the Borough Solicitor to advertise an ordinance approving an Agreement between the Redevelopment Authority of Cumberland County and the Borough of Carlisle to include but not be limited to the continuance of leasing office space, parking and basic services in Borough Hall. Agreement shall be retroactive from January 1, 2023 to December 31, 2023. (Crampsie/Perry)

VII. Public Works Committee

A. School Zone Traffic Control Signals

Borough Council voted 7-0 to approve the purchase of school zone traffic control signals from Traffic Products, LLC of Malvern, PA for \$33,562.00 (Thirty-Three Thousand, Five Hundred Sixty-Two Dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing (COSTARS) program. (Perry/Stuby)

VIII. Employee Relations Citizen Participation Committee

A. Historical Architectural Review Board Liaison

Borough Council voted 7-0 to appoint Mr. Jordon Holley, Community Code Enforcement Officer for the Borough of Carlisle, to a four year term on the Board of Historical Architectural Review. This term will become effective immediately and will expire on December 31, 2026. (Landis/Mellen)

IX. New Business

No new business was heard.

X. Public Comment

No public comment was heard.

XI. Adjournment

There being no further business or public comment, the meeting adjourned at 6:26 p.m.

Sean M. Shultz, Mayor

Joyce E. Stone, Borough Secretary